

Rachel Rufu
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Sex: Female **Nationality:** Zimbabwean **Languages:** English, French and Shona

TECHNICAL EXPERTISE AND KEY SKILLS

- Comprehensive knowledge and proven experience in strategic planning approaches, results based management, monitoring and evaluation frameworks and tools.
- Mainstreaming cross cutting issues which include Gender Equality, HIV and AIDS, Demographics, Human Rights and Environmental sustainability.
- Good experience in food security, self-reliance, livelihoods projects, child programming, social protection and refugees' related issues.
- Knowledge and competencies on coordinating donor funded projects and programmes having worked with USAID in collaboration with Research Triangle International, Centre for Disease Control Zimbabwe, War on Want London Office, and the UNHCR, UNDP. Experience working for and with local and international NGOs, research organizations, public sector.
- An all-rounder with skills in transformative training, coordination and mobilization, partnership management, and proven ability to develop strategic partnerships with public, civil society and private sector for pilot and established projects.
- Excellent presentation, communication, networking and facilitation skills as well as in-depth understanding of cross cultural dynamics. A results oriented person with an ability to consultatively formulate recommendations for short, medium and long term interventions.

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

Degree(s) obtained	Institute
PhD in Political Science (2013 – 2017)	University of Stellenbosch South Africa
Masters in Human Rights Practice and Human Rights Law (2007 – 2009)	University of Goteborg, Sweden, Roehampton University, United Kingdom, Tromso University, Norway
Master of Science in International Relations (2002 – 2004)	University of Zimbabwe
Bachelor of Science in Politics and Public Administration (1999 – 2002)	University of Zimbabwe

Papers presented: **Rethinking policy making in Zimbabwe: Descriptive and Substantive Representation of women 2010 – 2018** : Arrupe Symposium 1 – 3 February 2017

Papers published : **Rethinking policy making in Zimbabwe: Descriptive and Substantive Representation of women 2010 – 2018**: Gravitas Special Issue on International Women's Day 8 March 2017

SKILLS UPGRADING COURSES AND TRAINING

Health Research Ethics	Medical Research Council of Zimbabwe
District Health Information Software TOT	Research Triangle Institute International
International Statistical Classification of Diseases and Related Problems 10 th Revision (ICD10)	Research Triangle Institute International
Project Cycle and Capacity Development	United Nations Development Programme
Computer Appreciation: Excellent Microsoft Office skills. Ability to work with several operating systems including windows, Mac OS X, Linux; Databases, DHIS 2.0, SPSS, SASS, STATA, Epi Info	

WORK EXPERIENCE

Political Science Lecturer: Arrupe College Jesuit School of Humanities and Philosophy (2015 - 17)

- Prepare and deliver lectures to participating undergraduate and post graduate students on contemporary issues in Political Science, International Relations, Public Administration, Gender Studies, Peace and Conflict Studies
- Prepare course materials such as course outlines and handouts
- Participate in professional and academic conferences as directed by the Dean.

International Law and Human Rights lecturer: Bindura University (2016 – 2017)

- Prepare and deliver lectures to participating undergraduate and post graduate students on contemporary issues in International Law and Human Rights Law
- Prepare course materials such as course outlines and handouts
- Participate in professional and academic conferences as directed by the Chairman

Health Systems Strengthening Programme Assistant: Research Triangle International (2014)

- Train Health Information Officers to use District Health Information System (2.0) and International Statistical Classification of Diseases and Related problems 10th revised (ICD10)
- Assist the Department of Epidemiology and Disease Control establish an electronic patient management system for health information management, health risk assessment, early warning and disease surveillance
- Strategic Information Management, health statistics for results based planning and evidenced based programming
- Prepare written publications and thematic bulletins and project progress report for continuation application for funding under the United States President's Emergency Plan for AIDS Relief (PEPFAR)

- Capacity building of ten selected organizations in research, documentation and advocacy on gender related aspects

Political Philosophy and Politics in the Third World Countries Lecturer: University of Zimbabwe (2010)

- Lecturer for Political Science, Political Philosophy, Human Rights and Governance courses
- Assist in developing and updating course curricula
- Train, mentor, supervise students' research and report writing.

Project Assistant: War on Want London Office (2008)

- Report writing on poverty, war, human rights, injustice, inequality and unfair multinational corporations practices
- Participate in project management and strategic planning quarterly meetings
- Conduct organizational impact evaluation assessment
- Co-ordinate and manage logistical arrangements for the campaigns
- Website content management.

Programme Officer Policy and Planning Social Services: Ministry of Social Services (2002-2007)

- Led, supervised and coordinated a team of social workers in collecting, monitoring and use of baselines, standards and indicators needed to measure and analyze performance, trends and target interventions for the underprivileged
- Tasked with following up and reporting on progress towards the Millennium Development Goals in Zimbabwe and mobilize support for accelerated implementation as a board member for the Zimbabwe United Nations Development Assistance Framework (ZUNDAF) committee.

REFERENCES

Dr Fr Kizito Kiyimba (Principal): Arrupe International College Jesuit School of Philosophy and Humanities: 16 Link Road, Mt Pleasant, Harare Telephone: +263 774 198 407. principal@arrupe.ac.zw

Henry Chidawanyika (Chief of Party): Research Triangle Institute: 1st Floor Kaguvi Building, Corner 4th and Central Avenue, Harare Telephone: +263 772 125 108. hchidawanyika@zimhisp.rti.org

Greg Linnington (International Law Lecturer): University of Zimbabwe, Department of Politics and Administration 630 Churchill Road Mt Pleasant, + 263 772 597 535. sgl@zol.co.zw

Master in Human Rights Practice (2007 – 2009)

Goteborg University – Sweden

Human Rights Practice: An Interdisciplinary Approach	Pass
Human Rights: Legal Perspectives	Pass
Globalization: Challenges to Human Rights	Pass
Dissertation: Human Rights Policy and Practice	Pass

Roehampton University - UK

Human Rights: Civil Society and Social Structure	Pass
Human Rights and Organizational Management: Civil Society, the State and Market	Pass

Tromso University - Norway

Culture, Ethnicity and Indigenous Rights	Pass
Research Project and Management	Pass (Merit)

Msc International Relations - University of Zimbabwe (2002 – 2004)

Strategic Studies	2.1
International Economic Relations	2.1
International Relations	2.2
International Law	2.2
Research Methods	2.2

Bsc Honours Degree in Politics and Administration – University of Zimbabwe (1999 –2002)

Part Three

Administrative Law	1
Government and Politics in Zimbabwe	1
Organisation and Administration of Public Enterprise	1
State Politics and Society in Third World	2.1
Development Administration	2.2

Part Two

Local Government	2.1
Industrial Relations	2.1
International Relations	2.2
Theory and Practice of Public Policy	2.2
Government and Politics in Africa	3

Part One

Communication Skills	2.1
Introduction to Public Administration	2.1
Introduction to Political Science	2.1
Survey of Political Ideas	2.1
Introduction to Sociology	2.2
Introduction to Social Anthropology	2.2